

ADMINISTRATIVE - INTERNAL USE ONLY

SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

No. 16-74

26 June 1974

TO: All Training Officers of the Agency

TERMINATION OF BEFORE-AND-AFTER HOURS LANGUAGE TRAINING PROGRAM

A number of problems encountered by the Office of Training during the conduct of the BAHLT Program during the nine month training year just ended has led to a basic review of the value and viability of this Program within the Agency.

Initiated in 1969, the Program was seen as a convenient means for enabling seriously motivated students needing or wanting to learn a foreign language to do so without interfering with their job responsibilities. During this past year 85 students enrolled in the BAHLT Program, one-third fewer than in the previous year. Attendance rates by these students generally were 60% or below; by the midpoint in the Program more than half the students had dropped out, and only 22 remained at the end of the term in June.

The Office of Training has concluded that, given the low enrollment and poor attendance, the benefits from the Program no longer justify the expenditure of the resources involved. Therefore, with the approval of the Deputy Director for Management and Services, OTR is obliged to announce the termination of the Program, effective 30 June 1974.

At the same time, Agency supervisors and employees are reminded that OTR continues to offer part-time language training courses, during regular duty hours,

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at both Headquarters and the Chamber of Commerce Buildings. Classes at Headquarters are conducted one hour daily, September through June, in Russian, Chinese, Japanese, French, German and Spanish. In addition, if there is sufficient demand, foreign language courses will be available to Agency personnel as part of the off-campus program conducted under the auspices of the University of Virginia. Further information about off-campus language courses may be obtained by calling the Registrar/OTR,

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